

# Membership Bylaws

## (Purpose)

I. These bylaws set out the essential matters, conforming to the provisions of paragraph 2 of Article -55 of the Articles of Incorporation of the International House of Japan (hereinafter referred to as "the House") concerning enrollment or withdrawal of membership, initial donations and membership dues.

## (Categories of Membership and Qualifications)

II. Members of the House fall into the following categories. Applicants are approved as a new member by the Membership Committee, which consists of the Executive Management of the House and the General Manager of the Membership Department of the House.

1. **Individual Members:** Individuals who endorse the aims and activities of the House, and desire to contribute financially to the House may, upon application seconded by two members in good standing and upon payment of the prescribed initial donation and dues, become Individual Members. Newly registered members are to disclose their names (both in Japanese and English) in the "Member Directory" on the "Members Site." The disclosure of other personal information is at the discretion of members.
2. **Lifetime Members:** A type of Individual Member, with a life-long membership period.
3. **Term Members:** A type of Individual Member, with a membership period of two years. (The term can be extended only once for an additional one year.)
4. **Corporate Members:** Corporations endorsing the aims and activities of the House and desiring to contribute financially to the House may, upon paying specified dues, become Corporate Members. Corporate Members may name one representative for each unit of sustaining dues subscribed.
5. **Special Members:** Special Member qualifications are given for a limited term to individuals desiring to cooperate with the House activities upon invitation of the Board.
6. **Library Members:** Graduate students and individuals of the staff of a university or research institute or other scholars who use the House library for the purpose of research may, with the written recommendation of a member in good standing or the academic advisor of their home institution, and upon payment of the prescribed dues, become Library Members.
7. **Program Members:** Undergraduate and graduate students of universities in Japan, as well as international students and scholars who are staying temporarily in Japan may, with the written recommendation of a member in good standing or the academic advisor of their home institution, and upon payment of the prescribed initial donation and dues, become Program Members. They should be under 30 years old, with the exception of graduate students, and may use the House library and also participate in various programs organized by the House.

## (Report to the Board of Directors)

III. The Chairman shall report the data related to Members to the Board of Directors.

## (Application for membership)

IV. A person who applies for membership should complete the prescribed application form.

## (Initial Donation)

V. The initial donation is as follows, depending on the membership category. The initial donation is nonrefundable.

1. Individual Members pay an initial donation as specified hereinafter.  
Members resident in Japan: ¥400,000 or ¥200,000 (by choice)  
Members not resident in Japan: ¥300,000 or ¥100,000 (by choice)  
Regardless of the amount, there will be no difference in members' privileges and rights.  
Members resident in Japan, both individual and corporate, who pay the initial donation to the House will be provided with a receipt showing a tax-exempt donation to a Public Benefit Organization.
2. The initial donation amount to be paid by persons 45 years old or less may be ¥100,000 (for residents in Japan) or ¥50,000 (for non-residents in Japan).
3. For Lifetime members: ¥400,000
4. Term Members: ¥50,000  
Members desiring to become Individual Members need approval of the Membership Committee and to pay the difference between the initial donation as Individual Member and the paid initial donation as Term Member.
5. For Special Members, the initial donation is waived.
6. For Corporate Members, the initial donation is voluntary.
7. Program members: ¥10,000
8. The initial donation can be discounted for those who have the intention of contributing to an exceptional degree to the activities of the House and who are deemed able to implement that sufficiently, based on the judgement and approval of the Membership Committee.

## (Membership dues)

VI. Membership dues are as follows, depending on the membership category.

1. Individual Members annually pay dues in advance as prescribed below, in the month of enrollment of membership.
  - (1) Members resident in Japan: ¥30,000  
Members not resident in Japan: ¥15,000  
\*Regardless of the above, members who have reached the age of eighty-five and have been members for twenty-five years or more shall be exempted from payment of dues. (This will not apply to present members whose fee exemption has already taken effect, even if they are less than 85 years old.)
  - (2) Lifetime Members: a lump sum total of ¥1,000,000 including an initial donation of ¥400,000.  
Members desiring to become Lifetime Members need approval of the Membership Committee and to pay the difference between ¥1,000,000 and the paid annual dues and initial donation.
  - (3) Term Members: ¥60,000 (a lump sum payment for two years).

2. Corporate Members: A single unit of sustaining dues is ¥180,000 a year. Up to ten units may be subscribed, payment being made in semiannual, annual, or decennial increments.
3. Representatives nominated by the corporate members: No dues
4. Special Members: No dues
5. Library Members: ¥6,000 a year
6. Program Members: ¥10,000 a year
7. The annual dues can be discounted for those who have the intention of contributing to an exceptional degree to the activities of the House and who are deemed able to implement that sufficiently, based on the judgement and approval of the Membership Committee.

(Privileges)

VII. Members will be able to enjoy the following privileges.

1. Members will receive announcements of and are welcome to attend lectures and other events being held at the House.
2. Members may provide introductions for persons desiring to stay at the House and, except for Term Members, may recommend applicants for membership. In the event, however, of undesirable conduct or failure to pay bills on the part of any individual so recommended or introduced, such right to recommend or introduce may be withdrawn.
3. Members and their spouses (partners) may use the House facilities at a discount rate.
4. Library Members are granted library privileges but none of the privileges listed above.
5. Program members are granted library privileges and the privileges stipulated in clause 1 of this article.

(The usage of dues)

VIII. More than 50 percent of the total amount of the membership dues and initial donations specified in Articles V and VI received each fiscal year is to be used for activities for the public benefit and the remainder is to be used for administrative costs.

(Dismissal from Membership)

IX. Any case of the following may cause individuals to be dismissed from membership by a resolution of the Board of Directors meeting, based on the assessment of the Membership Committee. Prior to the final decision, the Membership Committee has to notify such individual of the dismissal including the reason of dismissal and such individual will be given an opportunity to plead against it. In the case of dismissal due to the following reasons, the initial donation and any annual dues paid are not refundable for any reason whatsoever.

1. Fraudulent or false statements in the application for membership.
2. Delinquency in payment of dues for more than one year.
3. Failure to pay bills for room charges, dining charges, or other obligations due on House accounts within six months of the date of bills rendered.
4. Breaking of Terms and Conditions for accommodation, Terms and Conditions for banquet/conference rooms, seminar rooms and Lecture Hall, and other House rules or regulations more than once.
5. Conduct contrary to the House's aims and mission.
6. Conduct violating laws and ordinances, and/or acts against public order and morals.
7. Conduct harming the honor or reputation of the House.
8. Repeated acts of nuisance against the House and House members.
9. Other instances where the House deems that an individual is not qualified to be a member.

(Refusal of Application for Membership / Deregistration of Membership)

X. In the case that an applicant falls under any of the following items, the House refuses application for membership. And if a person, after becoming a member, falls under any of the following items, the House terminate services immediately and deregister the membership without any notice to the person concerned. When deregistered due to the reasons below, the initial donation and any annual dues paid are not refundable in any case.

1. When a person or entity is deemed an organized criminal group, a regular member and/or a semi-regular member of any organized criminal group, a person or entity that has a close relationship with any organized criminal group, corporate extortionist, and/or any other Anti-Social Force (called hereinafter "Anti-Social Forces")
2. When Anti-Social Forces are deemed to be involved essentially in the business of a person or entity to which a person belongs.
3. When a person or entity is deemed to employ Anti-Social Forces
4. When a person or entity is deemed to have any relationship with Anti-Social Forces, by providing any service such as funding or facilities
5. When a person or entity has relationships subject to social criticism
6. When a person or entity has, by itself or by means of a third party, committed fraud, illegal acts such as violence, unreasonable demands beyond legal responsibility, threatening actions, damage of reputation and/or obstruction of business by using violence, by spreading rumor, or by using fraudulent means and pressure.

(Termination)

XI. Membership is terminated in the following cases. In such cases, the initial donation and membership dues paid will not be refunded.

1. If Members desire to terminate their membership. Such members must so inform the House Membership Office in writing.
2. In the case of the death of a member. The date of death is deemed the date of termination of membership

(Amendment)

XII. A resolution at a Board of Directors meeting is required to amend these bylaws.

(Supplementary)

XIII. Items necessary for execution of the bylaws shall be set separately by the Chairman.

This amendment will be effective as of March 22, 2021.

Revision effective as of May 23, 2012:  
Clause 6 of article VI deleted

Revision effective as of May 28, 2014  
Clause 1 of Article VI amended  
Clause 4 of Article VII amended

Revisions effective as of April 1, 2018  
Clause 5 of Article II, Clause 5 of Article V, Clause 6 of Article VI,  
Clause 6 of Article VII added  
Part of Clause 1 of Article V transferred to Article V  
Clause 4 of Article II amended  
Article IX amended

Revision effective as of April 1, 2019  
Article I amended  
Article II amended  
Article III amended  
Clause 3 and 4 of Article V amended/added  
Clause 1 (1) of Article VI amended  
Article IX amended  
Article X added

Revision effective as of May 28, 2019  
Clause 4 of Article VII deleted

Revision effective as of December 19, 2019  
Article II amended (General Manager of the Membership  
Department added as a member of the Membership Committee)  
Clause 7 of Article V and VI added  
Article IX title changed. Clause 6 amended and Clause 7, 8 and  
9 added  
Clause 2 and 6 of Article V amended

Revisions effective as of August 31, 2020  
Clause 1, 2 and 3 of Article II added  
Clause 3 of Article V added  
Clause 2 of Article VI added  
Clause 3 of Article VII amended

Revision effective as of March 22, 2021  
Clause 4 of Article V amended