

Membership Bylaws

(Purpose)

I. These bylaws set out the essential matters, conforming to the provisions of paragraph 2 of Article 54 of the Articles of Endowment of the International House of Japan (hereinafter referred to as "the House") concerning enrollment or withdrawal of membership, initial donations and membership dues.

(Categories of Membership and Qualifications)

II. Members of the House fall into the following categories.

1. **Individual Members including Term Members:** Individuals of standing in various fields of international exchange who desire to contribute financially to or to co-operate intellectually in the activities of the International House of Japan may, upon application seconded by two members in good standing and approval by the Membership Committee appointed by the Board of Trustees and upon payment of the prescribed initial donation fee and dues, become Individual Members.
2. **Corporate Members:** Corporations endorsing the aims and activities of the House and paying specified dues may become Corporate Members. Corporate Members may name one representative for each unit of sustaining dues subscribed.
3. **Special Members:** Special Member qualifications are given for a limited term to individuals desiring to cooperate with the House activities upon invitation of the Board.
4. **Library Members:** Graduate students and individuals on the staff of a university or research institute or other scholarly researchers who desire to use the House library may, with the written recommendation of a member in good standing or the head of their home institution and upon payment of the prescribed dues, become Library Members.

(Report to the Board of Trustees)

III. The Chairman shall report the qualifications and the reason for approval with regard to new members in the preceding article (hereinafter referred to as "Members") to the Board of Trustees.

(Application for membership)

IV. A person who applying for membership should complete the prescribed application form.

(Initial Donation)

V. Initial donations are as following depending on the membership category.

1. Individual Members pay an initial donation as specified hereinafter. An initial donations are nonrefundable.

Members resident in Japan ¥400,000 or ¥200,000 (by choice)

Members not resident in Japan ¥300,000 or ¥100,000 (by choice)

Regardless of the amount, there will be no difference in a member's privileges and rights.

Members resident in Japan, both individual and corporate, who pay the initial donation to the House will be provided with a receipt showing a tax-exempt donation to a Public Benefit Organization.

2. The initial donation for persons 45 years old or less will be amounts above or ¥100,000 (for residents in Japan) and ¥50,000 (for non-residents in Japan).
3. Term Members ¥50,000
Term Membership can be used just once, and is transferable to Individual Membership upon payment of the balance of the initial donation.

4. Initial donation for Corporate Members is voluntary.

(Membership dues)

VI. Membership dues are as follows depending on the membership category.

1. Individual Members annually pay dues in advance as prescribed below, in the month of enrollment to membership.

(1) Members resident in Japan ¥30,000

Members not resident in Japan ¥15,000 (or the equivalent amount in foreign currency)

- Regardless of the above, members who have reached the age of eighty-five and have been members for twenty-five years or more shall be exempt from payment of dues. (This will not apply to present members whose fee exemption has already taken effect, even if they are less than 85 years old now.)
- Persons desiring individual membership for life need approval of the Board and to pay a lump sum total of ¥1,000,000 including an initial donation of ¥400,000.

(2) Term Members ¥60,000 (a lump sum payment for two years)

2. Corporate Members A single unit of sustaining dues is ¥180,000 a year. Up to ten units may be subscribed, payment being made in semiannual, annual, or decennial increments.

3. Representatives nominated by the corporate members No dues

4. Special Members No dues

5. Library Members ¥6,000 a year

(Privileges)

VII. Members will be able to enjoy the following privileges.

1. Members will receive announcements of and are welcome to attend lectures and other events being held at the House.

2. Members may provide introductions for persons desiring to stay at the House and, except for Term Members, may recommend applicants for membership. In the event, however, of undesirable conduct or failure to pay bills on the part of any individual so recommended or introduced, such right to recommend or introduce may be withdrawn.

3. Members and their spouses may use the House facilities at a special reduced rate.

4. Except as otherwise provided, members are to receive the *IHJ Annual Report* and the *I-House Quarterly* free of charge.

5. Library Members are granted library privileges but none of the privileges listed above.

(The usage of dues)

VIII. More than 50 percent of the total amount each fiscal year received in the membership dues and initial donations of Articles V and VI is to be used in activities for the public benefit and the remainder to be used for administrative costs.

(Disqualification)

IX. Any one of the following may be cause to disqualify individuals from membership.

1. Fraudulent or false statements in the application for membership.

2. Delinquency in payment of dues for one year.

3. Failure to pay bills for room charges, dining charges, or other obligations due on House accounts within six months of the date of bills rendered.

4. Breaking of the House rules or regulations on two or more occasions.
5. Conduct unbecoming a House member. Conduct contrary to the House's spirit and mission.

(Termination)

X. Membership is terminated in the following cases. In those cases, the initial donation and membership dues paid will not be returned.

1. Members desiring to terminate their membership must so inform the House Membership Office in writing.
2. Upon the death of a member, the date of death is the date of termination of membership

(Amendment)

XI. A resolution at a Board meeting is required to amend the bylaws.

(Supplementary)

XII. Items necessary to execution of the bylaws shall be set separately by action of the Chairman.

This amendment will be effective as of April 1, 2012.

Revision effective as of May 23, 2012:

Clause 6 of article VI deleted.

Revision effective as of May 28, 2014

Clause 1 of Article VI amended

Clause 4 of Article VII amended